

## AUDIT COMMITTEE

Tuesday, 23 March 2021 – Virtual meeting accessible via MS Teams and YouTube (as a live webcast) commencing at 10.00 am.

IF YOU HAVE ANY QUERIES REGARDING THE AGENDA PAPERS OR REQUIRE ANY FURTHER INFORMATION PLEASE CONTACT DIANE BROOKS, PRINCIPAL MEMBER SERVICES OFFICER ON TELEPHONE NUMBER PRESTON 01772 866720 AND SHE WILL BE PLEASED TO ASSIST

IF ANY MEMBER OF THE PRESS AND PUBLIC WISH TO RAISE A QUESTION FOR THE CHAIRMAN PLEASE DO SO NO LATER THAN 3 WORKING DAYS IN ADVANCE OF THE MEETING BY EMAIL TO: DIANE BROOKS@LANCSFIRERESCUE.ORG.UK

### AGENDA

#### PART 1 (open to press and public)

Chairman's Announcement – Open and Transparent Virtual Committee Meeting  
In response to the Covid-19 Pandemic the Government has made regulations that enable virtual meetings.

This meeting will be accessible for Committee Members via Microsoft Teams and for members of the press and public via a live webcast on YouTube.

1. APOLOGIES FOR ABSENCE
2. DISCLOSURE OF PECUNIARY AND NON-PECUNIARY INTERESTS  
  
Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the agenda.
3. MINUTES OF THE PREVIOUS MEETING (PAGES 1 - 8)
4. EXTERNAL AUDIT - ANNUAL AUDIT LETTER (PAGES 9 - 24)
5. INTERNAL AUDIT MONITORING REPORT (PAGES 25 - 34)
6. RISK MANAGEMENT (PAGES 35 - 60)
7. EXTERNAL AUDIT - AUDIT REPORT AND SECTOR UPDATE (PAGES 61 - 76)
8. INTERNAL AUDIT PLAN - 2021/22 (PAGES 77 - 86)
9. DATE OF NEXT MEETING

Following consultation with the Chairman and Vice-Chairman the next scheduled meeting of the Committee has been moved from 27 July 2021 to 28 September 2021, commencing at 10:00 hours – venue to be confirmed.

Further meetings are:            scheduled for 30 November 2021  
                                                 proposed for 29 March 2022

10.    URGENT BUSINESS

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.

11.    EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, they consider that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act 1972, indicated under the heading to the item.

PART 2

12.    URGENT BUSINESS (PART 2)

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.